

## अनुमण्डल कृषि पदाधिकारी का कार्यालय, देवघर

(कृषि विभाग)

### अति अल्पकालीन निविदा आमंत्रण सूचना

देवघर जिले अंतर्गत कृषि विभाग, झारखण्ड सरकार एवं केन्द्र सरकार के द्वारा चलाए जा रहे विभिन्न किसान कल्याणकारी योजनाओं का सफल संचालन हेतु Integrated Nutrient Management (I.N.M) & Integrated Pest Management (I.P.M) अवयव का क्रय किया जाना है। इस हेतु झारखण्ड सरकार अंतर्गत उक्त क्षेत्र में अनुज्ञप्ति धारक एवं निबंधित फर्म से निविदा दिनांक 09/01/2026 से 20/01/2026 तक समय 12:00 बजे मध्यान् तक निविदा आमंत्रित किया जाता है। इच्छुक फर्म/एजेंसी/संस्थान कार्यालय अवधि में निर्धारित तिथि समय 12:00 बजे मध्यान् तक अपना मुहरबंद निविदा अनुमण्डल कृषि कार्यालय देवघर में डाल सकते हैं। प्राप्त निविदा को दिनांक 20/01/2026 को समय 3:00 बजे अपराह्न उपायुक्त देवघर की अध्यक्षता में गठित जिला क्रय समिति के सदस्यों के द्वारा निविदा खोला जाएगा। निविदा खोलते समय स्वयं अथवा प्राधिकृत प्रतिनिधि का रहना अनिवार्य होगा। निविदा की शर्तें एवं विस्तृत विवरणी तथा सामग्री की विवरणी जिले के वेबसाइट [www.deoghar.nic.in/](http://www.deoghar.nic.in/) [www.atmadeoghar.co.in](http://www.atmadeoghar.co.in) पर देखा जा सकता है।

  
अनुमण्डल कृषि पदाधिकारी।  
देवघर।

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RFP No. Agri/Deoghar.....01/2025-26

**Sub-Divisional Agriculture Office, Deoghar, Jharkhand**

**VERY SHORT-TERM REQUEST FOR PROPOSAL (RFP)  
for  
SUPPLY OF INM/IPM AND OTHER AGRO-CHEMICALS UNDER  
VARIOUS AGRICULTURAL SCHEMES IMPLEMENTING BY SUB-  
DIVISIONAL AGRICULTURE OFFICE & ATMA, DEOGHAR**



**Sub-Divisional Agriculture Office, Deoghar, Jharkhand**  
Combined Agriculture Building, Chandpur, Deoghar (Jharkhand)-814112

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**Very short-term request for proposal (RFP)**  
**For**  
**Supply of INM/IPM and other Agro-chemicals under various**  
**agricultural schemes implementing by sub-divisional agriculture**  
**office & atma, deoghar**

Sub-Divisional Agriculture Office, Deoghar is executing different farmer-oriented schemes under direction and supervision of Directorate of Agriculture. The aim of the office is to harness the high potential into high productivity of cereals, legumes (pulses), oilseeds, millets etc. in the district. The office is conducting seed distribution, INM/IPM distribution, cluster demonstration in farmer's field in both Kharif and Rabi season. Birsa Fasal Vistar Yojana, Mrida Swasthya Prabandhan kee Yojana (Aamlic Mitti Sudhar kee UpYojna), Fasal Surakasha Yojana through Sub-Divisional Agriculture Office, Deoghar and National Food and Nutritional Security Mission (NFSNM) through ATMA, Deoghar are the schemes under which distribution of INM/IPM based chemicals, dolomite, sprayers and other kits/apparatus etc. are distributed among farmers to enhance crop productivity and for management of acidic soil.

Sub-Divisional Agriculture Office, Deoghar is the nodal agency in the district for the disbursement of Agro chemicals/Bio-fertilizers/Pesticides to the farmers at subsidized rate under various state government schemes. Sub-Divisional Agriculture Office, Deoghar invites RFP from eligible Agro-Chemicals manufacturers/Distributors/Suppliers having requisite authorization/licence in handling or selling or supply of INM/IPM based Bio-fertilizers (Azotobacter, Rhizobium) Phosphogypsum, Dolomite, Nano Urea, Nano DAP, Fungicides, PSB (Phosphate Solubilizing Bacteria), Organic Bio-Pesticides/Bio-agents etc. as applicable for different crops in order to meet the agro-chemicals requirement in both Kharif and Rabi season.

Area	Nature of Work
Supply of agro-chemicals as per target allotted in Birsa Fasal Vistar Yojana, Mrida Swasthya Prabandhan kee Yojana (Aamlic Mitti Sudhar kee Yojna), Fasal Surakasha Yojana, National Food and Nutritional Security Mission (NFSNM) to Deoghar District.	To supply of INM/IPM and other agro-chemicals under various schemes of Sub-divisional Agriculture Office & ATMA. Deoghar

Please go through the full document available at website [www.deoghar.nic.in](http://www.deoghar.nic.in) or [www.atmadeoghar.co.in](http://www.atmadeoghar.co.in)

- i. Applicants (hereinafter referred to as "Bidders") are required to submit only one application for supply INM/IPM based Bio-fertilizers (Azotobacter, Rhizobium) Phosphogypsum, Dolomite, Nano Urea, Nano DAP, Fungicides, PSB (Phosphate Solubilizing Bacteria), Organic Bio-Pesticides/Bio-agents etc (hereinafter referred to as "Agro-Chemicals").
- ii. Bidder should read the Bid document carefully before submitting the required document.
- iii. Collect all the necessary documents for submission. Fill up all the necessary information and index them in order according to respective eligibility condition. All the bid documents should be self-attested under the seal of firm.
- iv. Bidders eligible as per qualifying conditions will be short listed based on the information provided by them.
- v. Before final Bid submission, check fulfilment of all necessary conditions and go through the Bid documents carefully.
- vi. Submit the required EMD as defined in RFP Document.

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## Data Sheet: Details of RFP

RFP No.	Agri/Deoghar...../2025-26
Title of RFP	Very short-term request for proposal (RFP) for supply of INM/IPM and other Agro-chemicals under various agricultural schemes implementing by sub-divisional agriculture office & ATMA, deoghar.
Document Fee	Nil
Start & End Date & Time for Submitting of RFP document	..... <u>09</u> ...../01/2026 to ..... <u>20</u> ...../01/2026 at 12:00 PM
Last date and time for submission of RFP and EMD	..... <u>20</u> ...../01/2026 at 12:00 PM
Date of opening of the RFP Technical Bid	..... <u>20</u> ...../01/2026 at 03:00 PM
Mode of Proposal Submission	The application should be submitted in hard copy in sealed envelope to Sub-Divisional Agriculture Office, Deoghar
Earnest Money Deposit (EMD)	Earnest Money (refundable) Rs. 2.5 lakhs (Rupees Two Lakh Fifty Thousand only) to be submitted
Period of Supply	One Year Extendable for another One Years (Maximum).

Note: -

1. The Bidder must read carefully the entire tender document from the beginning and must declare that he has gone through and accept all the clauses and conditions.



## Section I: Background

Agro chemicals along with Seed are the basic input on which the performance of crops depends. INM/IPM and other agrochemicals are necessary for increasing the productivity and production of the crops. In order to empower the farmers, government provides different Agro-chemicals to farmers at subsidized rates in order to meet the local Agri-input requirement. The government endeavours to undertake timely supply of seeds and other Agri- inputs to the farmers in order to achieve better crop productivity.

## Section II: Objective & Scope of Work

Scope of work includes an indicative list of works which the selected Agro-chemicals supplying agency would be subjected to during the period of one year.

- i. The supplying agency would be required to timely complete supply of quality Agro-chemicals (District/Block lever) in Deoghar district, Jharkhand.
- ii. The quality of Agro-chemicals provided by the supplying agency should be in terms of Law/Act/Order/Rules enforced by the State of Jharkhand GOI.
- iii. The supply agency would be required to provide Agro-chemicals as specified and required by the district.
- iv. The quoted rates shall remain valid up to a period of maximum two year.

## Section III: Eligibility Criteria

### 3.1 General Eligibility

#### A. LANGUAGE OF RFP SUBMISSION

The RFP must be prepared in English language only. If any document which is not in English, it should be accompanied with translated and attested certified in English version.

#### B. SUBMISSION OF RFP

- i. The tenderer should submit his offer in two separate envelopes i.e. in first envelope with superscription "REQUEST FOR PROPOSAL (RFP) for SUPPLY OF INM/IPM AND OTHER AGRO-CHEMICALS UNDER VARIOUS AGRICULTURAL SCHEMES IMPLEMENTING BY SUB-DIVISIONAL AGRICULTURE OFFICE & ATMA, DEOGHAR" ENVELOPE NO. 1.
- ii. Not more than one RFP offer will be accepted from any bidder. If a bidder participates RFP offer, representing more than one bid by one organization under one or different name, than such multitude of bid shall amount to collusive activity and appropriate action should be taken by Sub-Divisional Agriculture Office, Deoghar under fraud and corrupt practices.
- iii. RFP offer must be submitted in hard copy before deadline. No additional document will be acceptable once the bid has been submitted.

- iv. The offer should be given in the prescribed format as per RFP document.
- v. The submission of offer by any Bidder implies that they have read the terms and conditions of the RFP and have made themselves fully aware of the scope and specifications of agrochemicals. Any addition or omissions in the original offer after opening of the offers will not be entertained. In this regard the bidder needs to give a declaration duly signed and stamped as per **Annexure VII**.
- vi. Individual signing of the offer should have valid authority and will attach valid acceptable proof of his authority to sign on behalf of the Bidder as per **Annexure III**. The tenderer must enclose adequate documents to prove their authorization claims, the authority letter should include the details of principle supplier/manufacture regarding their full address, contact person, e-mail address, fax no. and address of the website etc. Every page should be duly signed/self-attested by the authorized person of the firm/agency, otherwise the bid proposal will be summarily rejected. Digital scanned sign on bid document is not permitted.
- vii. The bidder should fill up the required information in prescribed formats as per **Annexure I to VII** and should submit all relevant documents as desired, failing which the bid will be rejected.
- viii. Bidder should deposit the EMD as per the instructions specified in the RFP document.
- ix. Conditional application will not be accepted in any case.

**The prospective Bidders having any common Partners/Directors/Managing partners etc. or having any other common criteria shall be considered as Sister / Group / Associates Company/Related Company. In such cases, both of the bid are rejected. Bidders must submit a declaration along with the Technical Bid, in the form of an affidavit on Rs.100/- non-judicial stamp paper duly notarized, stating;**

**That no other Firm/Sister concern/Associate belonging to the same group is not participating / submitting this process. (Annexure VI)**

#### **C. VALIDITY OF THE BID**

The rates quoted by the Bidders shall be valid for one year extendable up to another one from the Schedule date of submission of the Bid for decision and finalization of the RFP.

#### **D. PRESENCE OF BIDDERS**

All the Bidders or their authorized representative, who respond to this notification, may be present on the date, time and place of opening of Technical Bids and Financial Bid, at their own cost.

#### **E. RATES OFFERED**

- i. Rates submitted by the bidder should be firm and free from all escalations.



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- ii. The bidder should quote rates F.O.R. all destination in District supplied through the Block Offices, inclusive of applicable taxes, levies, duties, transportations etc. Agency has to supply Agro-chemicals block wise.
  - iii. Bidder should quote the rate as per specification of Agro-chemicals. The prices should be inclusive of all handling, packaging, transportation, taxes etc.
  - iv. Rates should be quoted in the format as per (Annexure IV). The tenderer should provide the rates quoted in second envelop with superscription "REQUEST FOR PROPOSAL (RFP) for SUPPLY OF INM/IPM AND OTHER AGRO-CHEMICALS UNDER VARIOUS AGRICULTURAL SCHEMES IMPLEMENTING BY SUB-DIVISIONAL AGRICULTURE OFFICE & ATMA, DEOGHAR" ENVELOPE 2 (RATES)
  - v. As and when Government of India or the State Government will revise the rates of GST that will be Applicable.
  - vi. The rates finalized will be strictly for the use of Sub-Divisional Agriculture Office and ATMA, Deoghar offices only.

#### **F. AMENDMENT OF RFP DOCUMENT**

RFP once submitted cannot be amended. No clarification should be acceptable after submission of bid.

#### **G. DEADLINE FOR SUBMISSION OF THE BIDS**

- i. The bids will be received in hard copy on or before schedule date & time only.
- ii. The Sub-Divisional Agriculture Office, Deoghar reserves the rights to extend the deadline or for making any other change in the Bid document by issuing/publishing an amendment/corrigendum in this regard. The Sub-Divisional Agriculture Office, Deoghar also reserves the right to cancel the bid without declaring any reason.

#### **H. VALIDITY OF RFP**

The Bid shall be effective from the date of circulation by Sub-Divisional Agriculture Office, Deoghar valid for 180 days.

#### **I. EARNEST MONEY DEPOSIT (E.M.D)**

- i. The bidder is required to submit EMD of INR 2,50,000/- (INR Two Lakh Fifty Thousand) only, DD/IOI/FD in favour of Sub-Divisional Agriculture Office (Gen), Deoghar will be acceptable towards deposit of earnest money.
- ii. As per Jharkhand Procurement policy 2014 (amendment 2019) vide Memo No. 1342, Dated 16.07.19, MSMEs shall be exempted from EMD. (Provided the firm/organization is registered under the trade related to supply of Agro-chemicals),
- iii. E.M.D. of all unsuccessful Bidders will be returned.
- iv. E.M.D. will not carry any interest.





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- v. For successful bidding the bidder is required to submit the EMD and Bid document required (both) well before the end of due submission time.
  - vi. E.M.D. of bidder will be forfeited if the Bidder at any time prior to its rejection withdraws the bid while the bid is still valid and in case successful Bidder, fails to sign the agreement within the specified time limit.

#### **J. FINANCIAL BID**

- i. Financial bid is to be submitted in separate envelope as per format given in **Annexure IV (BOQ)**.
- ii. Bidder may submit rates for all items or less items as he wishes to quote.

#### **K. Security Deposit**

- i. The successful bidder shall furnish security deposit of amount of INR 2,50,000/- (INR Two Lakh Fifty Thousand) only after the issue of "Letter of Intent" from Sub-Divisional Agriculture Office, Deoghar in form of DD/IOI/FD/Bank Guarantee in favour of Sub-Divisional Agriculture Office (Gen.), Deoghar payable at Deoghar. For successful bidder deposited EMD will be considered as Security Deposit.
- ii. As per Jharkhand Procurement policy 2014 (amendment 2019) vide Memo No. 1342, Dated 16.07.19 MSMEs shall be required to deposit only 10% of Security Deposit (SD) The security deposit shall be kept as a security for three years from the date of agreement and needs to be pledged in the favour of Sub-Divisional Agriculture Office, Deoghar. If the contract is not renewed, then the security deposit amount will be returned. (To get the benefit of MSME, the firm should be registered under the trade related to Agro-Chemical field only). No other MSME registration code will be accepted.
- iii. This security deposit shall be forfeited, in case of failure of execution of supply as per the supply order placed time to time or supply of any substandard material reported to be found, and agreement will be terminated, and the Bidder may be debarred or blacklisted for submission of further rate contract.

#### **L. PURCHASE ORDER & SUPPLY F.O.R. DESTINATION**

- i. The Sub-Divisional Agriculture Office, Deoghar /Project Director ATMA will be issuing supply/work order on the purchase rates finalized in the RFP as per the indents or demand based on season/crop/sowing time.
- ii. The Bidder has to deliver the requisite quantity of "Agro-Chemicals" F.O.R. destination through District Office as described in order, which can be District or Block headquarters, or any other place as the case may be, with their own mode of proper transportation, in proper shape and condition to the consignee, within stipulated time schedule.
- iii. The date of expiry of Agro-Chemicals may be indicated clearly. The expiry date should be at least two years from the actual date of supply of items.
- iv. Loose and leaked containers of any item will not be accepted by District office/Block office.



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- v. It will be mandatory for agency to declare their stocks of the different Agro-chemicals on their sale point and report it to the Office.
  - vi. Bidders have to give the supply and movement plan of the Agro-chemicals from source to destination. Information regarding dispatch date, time, vehicle number, mobile number etc. have to be provided by the agency after receiving supply order.
  - vii. The agency will mention lot wise quantity of Agro-chemicals supplied in the delivery challan and bills. The challan No. and date should invariably be indicated in the Bills / Invoice, when raised by the agency. The lot wise release Orders/ Certificates from the concerned Authority are to be furnished by the agency along with the bill.
  - viii. It is necessary for qualified agency to produce the sample of item-wise Agro-chemicals to the Sub-Divisional Agriculture Office as and when required.

#### **M. PROCESS OF FINALISATAION OF RATES**

- i. After consent of parties and execution of agreement, rates will be circulated as required.
- ii. No offer will be accepted if the rates are quoted with the condition of minimum single order of half/full truck load etc.

#### **N. PRICE FALL CLAUSE**

- i. The price charges for the offered item supplied under the contract by the bidder shall, in no case exceed the lowest price on which the bidder sells to other parties, private or Government bodies.
- ii. If at any time during the said period, the bidders reduce the sale price of such offered item to any other person/organization at a price lower than the price chargeable under the contract, the bidder shall forthwith notify such reduction in rate to Sub-Divisional Agriculture Office. The price payable under the contract for the item supplied after the date of coming into force, of such reduction in sale price shall stand correspondingly reduced.
- iii. Sub-Divisional Agriculture Officer shall be entitled to recover any amount paid in excess to the bidder in respect of sale which takes place after the reduction of price by the Bidder.
- iv. If the rate of similar products (with same specification) is found lower within the District, Sub-Divisional Agriculture Office will have full power to cancel and recover the excess amount paid.

#### **O. MODE OF PAYMENT**

- i. Sub-Divisional Agriculture Officer shall make payment to the supplier against supply for the offered items and after receiving essential satisfactory sample report.
- ii. Payment of Supplier's Bill will be made only after getting standard report of sample as per the testing norms of supplied materials from a notified laboratory as per requirement of the item.



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- iii. If due to any mistake extra payment is made to the supplier, it will be responsibility of the supplier to point out extra payment and return it to Sub-Divisional Agriculture Office. The Sub-Divisional Agriculture Officer will have full authority to adjust such payments from future payments or pending bills or next bills due for payment.
  - iv. The supplier will have to submit all the receipts and challan at the office of Sub-Divisional Agriculture Officer to process the payment.

**P. Violations & Penalties:**

The list of violations mentioned below is not exhaustive and any other deviations, which affect the implementation of the scheme adversely may be considered as deemed fit for smooth functioning of the same.

- i. A due process, where show cause is issued and adequate time is allowed for response, shall be followed and the selected bidder as well as the beneficiary shall be adequately heard, and natural justice provided.
- ii. In case of violations in respect of failure in quality control & quality assurance and to provide maintenance & after sales service, penalties shall be imposed by competent authority:

**Q. PROCESS TO BE CONFIDENTIAL**

- i. Information relating to the process of examination, clarification, evaluation, and comparison of bids and recommendations for the award of contract shall not be disclosed to Bidders or any other persons not officially concerned with such process.
- ii. Any effort by the Bidder to influence any officials of the department for processing of bids or award decisions may result in the rejection of their bid.

**R. FORCE MAJEURE CLAUSE**

Neither party shall be held responsible for the non-fulfilment of their obligations under this agreement due to the exigency of one or more of the force majeure events, such as but not limited to acts of God, war, flood, earthquakes, strikes, lockouts, epidemics, riots, civil commotions provided on the occurrence and cessation of any such event the party affected thereby shall give a notice in writing to the other party within one month of such occurrence or cessation together with the measures taken by it to mitigate and minimize the adverse effects of such force majeure event. If the force majeure conditions continue beyond six months, the parties shall jointly decide the future course of action.

**S. FRAUD AND CORRUPT PRACTICES:**

The Sub-Divisional Agriculture Office, Deoghar requires all the Bidders should observe the highest standard of ethics.

In pursuant to this policy, following has been defined. -Corrupt Practice" means behavior on the part of officials in the public or private sector by which they improperly and unlawfully enrich themselves and or those close to them, or induce others to do so, by misusing the position in which they are placed,



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and includes the offering, giving, receiving or soliciting of anything of value. "Fraudulent Practice" means a misrepresentation of facts in order to influence an evaluation process of execution to the detriment of the Government and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid price at artificial non-competitive level.

In such an event the Sub-Divisional Agriculture Office, Deoghar shall forfeit the EMD and debar or blacklist the Bidder from participating in future bidding processes of the Sub-Divisional Agriculture Office for a period of 5 years.

#### **T. COMPENSATION OF LOSSES OCCURRED DUE TO SUBSTANDARD**

##### **DEFECTIVE SUPPLY AND DEBARRING / BLACKLISTING OF SUPPLIER:**

- i. The Sub-Divisional Agriculture Office, Deoghar reserves its right to reject the lot/ stock, if any material is not found conforming to specifications mentioned in the supply/work order or not found up to the mark and should be replaced immediately by the supplier on receipt of intimation from the consignee, at their own cost. In case the consignment is not replaced as specified, the consignee may have such material removed at the supplier's risk and the expenses incurred being liable to be recovered from Security Deposit, or from any sum due or which may become due to the supplier. No responsibility shall attach to the consignee for the safe custody of material supplied in excess and not so removed.
- ii. In case the competent authority feels that the continuation of the rates under the contract is not desirable, keeping in view the substandard supplied Materials, the selected agency will be terminated for the same, after issuing a notice, to explain the reason to the satisfaction of the competent authority. The Bidders may also be debarred or blacklisted by the District Administration, to carry any further business / supply of such items in the district for a fixed period, as the case may be, if it is found essential in the interest of the public.

#### **U. TERMINATION OF CONTRACT**

- i. In case at any point of time bidder is found providing false information, Sub-Divisional Agriculture Office, Deoghar will not execute any rate offered under contract (during process) or will cancel its contract and the bidder may also be debarred or blacklisted from participating in future bidding processes of the Sub-Divisional Agriculture Office, Deoghar for a period of 5 years.
- ii. The Bidder, if breaches any condition or Clause of the Contract the Sub-Divisional Agriculture Office, Deoghar is entitled to Terminate the Contract and entitled to demand and recover the loss incurred to it due to such termination of the Contract.
- iii. If the Government scheme is closed or partly revised or modified, due to Incidental decision of State/Central Government or any amendment and the proceedings of purchase is stopped or revised or modified by the Sub-Divisional Agriculture Office, Deoghar as a result of which the contract will automatically come to an end or partly continues, the Bidder is not entitled to demand/receive any type of loss amount or cannot initiate any legal proceedings against Sub-Divisional Agriculture



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Office, Deoghar/Directorate of Agriculture. In case of the any of the conditions in the RFP document are not fulfilled by the successful bidders it shall amount deemed termination of contract, furthermore it shall amount to Suspension/Debarment/Blacklisting of Bidder as adopted by District Administration.

#### **V. CONSEQUENCES OF CONSUMER FORUM AND ANY COURT OF LAW WITH BIDDER**

The bidder shall own full responsibility for the consequences arising out of consumer forum or any court of law, in case any user approaches the Consumer Forum or any court of law with the complaint regarding substandard of ordered material supplied to him through the bidder

#### **W. JURISDICTION**

In all cases of legal dispute, only the Deoghar Civil Courts shall be having the jurisdiction. All the necessary affidavits may be done through any Notary Office of Deoghar or other notary office of the country.

#### **X. EXECUTION OF AGREEMENT**

The successful bidder will have to execute an agreement on Rs. 100/- non-judicial stamp paper of required value with the Sub-Divisional Agriculture Office, Deoghar in the prescribed format

#### **Y. Scope of Supply/Work: -**

The bidder has to supply Agro-chemicals as per technical specification of item mentioned in **Annexure IV**.

Agency should not sublet or assign his contract or any part of it to other vendors or local suppliers. Notwithstanding anything else contained to the contrary in this RFP Document. the Sub-Divisional Agriculture Office, Deoghar reserves the right to cancel/withdraw/modify, fully or partially the -Invitation for RFP" or to accept / reject one or all the RFP without assigning any reason and shall bear no liability whatsoever consequent upon such a decision.

The preference will be given to the items bearing ISI/ISO quality control make for all the packaging of Fertilizers/Pesticides/Fungicides/Weedicides/Bio Agents etc.

#### **3.2 Technical Eligibility**

- i. The bidding agency should be registered as Proprietary firm/Partnership Firm/Company/Society under laws of India. MSME registration certificate/ Registration Certificate/Partnership Deed/Certificate of Incorporation/MOA/AOA to be submitted.
- ii. The bidding agency should have to submit self-attested copy of State level valid Manufacturing/Trade/Marketing license of Agro-chemicals supply in Jharkhand issued from competent authority. Bidders should have to submit separate license for different category of items/products/chemicals.
- iii. The bidder should furnish a self-attested copy of PAN and GST Registration Certificate.

- iv. EMD of Rs. 2,50,000 (Two Lakh Fifty Thousand) only has to be deposited through DD in the name of Sub-Divisional Agriculture Office, Deoghar.
- v. The Proprietary firm/Partnership Firm/Company/Society proprietor's/head character certificate issued by the SP or DC of the concerned district is required.
- vi. The bidder should furnish self-attested copy of GST return for the last two consecutive quarter i.e., Q1 and Q2 of 2025-26.
- vii. The bidder should furnish self-attested copy of IT Return of last three consecutive financial year (FY) 2022-23, 2023-24 and 2024-25 (not the assessment year).
- viii. Bidder should have 3 years of Govt. work experience (last three consecutive) years in concerned field (Agro-Chemicals Production/trade/marketing). It is mandatory for the bidder to enclose self-attested copy of last 03 years work experience in Agro-Chemicals supply, with all necessary documentary document proof (Documentary proof means: Work Orders/ Work completion certificate etc.)
- ix. The bidder must submit proof of average annual turnover of INR 50 Lakh for the last three consecutive years FY22-23, FY23-24 & FY 24-25 along with details of the audited balance sheet for the three years certified by CA for each year along with the UDIN number.
- x. An undertaking that the bidder hasn't been blacklisted by a central/ state government institution and that there has been no litigation with any government department on account of similar services must be submitted. As per **Annexure VII**
- xi. In case of interpretation of languages, the decision of Sub-Divisional Agriculture Officer will be final.
- xii. An undertaking that the bidder price charges for the offered item supplied under the contract by the bidder shall, in no case exceed the lowest price on which the bidder sells to other parties, private or Government bodies.

(Note: If the evaluation committee feels necessary, it may get verified all the document from the issuing authority. The above specified asked documents, terms & conditions are mandatory for any bidder to qualify for selection.)

**Note: For MSE relaxation as per Jharkhand Procurement Policy 2014 (as amended vide memo No. 1342, dated 16.07.19). MSE firm should produce District Industrial Centre registration certificate in the relevant field (in agriculture related trade only) of Jharkhand for consideration for relaxation. For MSE claim the firm should also have its offices and operations in Jharkhand.**

### 3.3 Consortium

Consortium is not allowed

### 3.4 List of documents to be submitted as part of response to RFP

All documents must be properly marked and submitted. The response to RFP should be submitted in hard copy along with Financial Bid in separate envelope. The bid submitted by the bidder would be considered sacrosanct for evaluation of the bid.

### 3.5 Disqualification

Sub-Divisional Agriculture Office, Deoghar may at its sole discretion and at any time during the evaluation of application, disqualify any applicant, if the applicant:



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- i. Submitted the application after the response deadline.
  - ii. Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
  - iii. Exhibited a record of poor performance such as abandoning works, not properly completing the contractual obligations, inordinately delaying completion or financial failures, etc. in any project in the preceding three years;
  - iv. Submitted an application that is not accompanied by required documentation or is non-responsive.
  - v. Submitted more than one application on its own, or incomplete application.
  - vi. Was declared ineligible/blacklisted by the Government of India/State/UT government or is in legal litigation with government of Jharkhand.

#### **SECTION IV- EVALUATION AND EMPANELMENT PROCEDURE**

In order to select the agency Tender Committee will evaluate the proposals submitted. The process for selection is as given below.

##### **4.1 Evaluation process**

Scrutiny of eligibility criteria as mentioned for responsiveness to the RFP will be done by the Tender Committee/Bid Evaluation Committee to determine whether the documents have been properly signed, qualification criteria fulfilled, and all relevant papers submitted. The Evaluation Committee can seek additional information from the bidders, if needed during technical evaluation. The response to the RFP not conforming to requirements will be rejected.

Technical Evaluation will be done on the basis of documents submitted as per Annexure-I and Annexure-II

##### **4.2 Selection**

It shall be deemed that by submitting the bid, the bidder has understood the scope, the contents of the RFP document and all other relevant information pertaining to this RFP.

The selection would be based on Least Cost Method and called for further negotiations if required.

Sub-Divisional Agriculture Office, Deoghar shall not be liable for any mistake or error by the bidder in respect of their quotes.

At any point prior to the bid due date, Sub-Divisional Agriculture Office, Deoghar may for any reason modify the RFP document for any of its contents by issuing corrigendum/addendum.

The agency selected will be required to sign an agreement with Sub-Divisional Agriculture Office, Deoghar, accepting the terms and conditions. After signing of the agreement, no variation or modification in the terms of the agreement shall be made except by written amendment signed by both parties.

## **SECTION V: TERMS AND CONDITIONS OF AGREEMENT**

The agency selected will have to sign an agreement with Sub-Divisional Agriculture Office, Deoghar with the following terms and conditions.

### **5.1 Nativity**

The organization must be incorporated in India as per GOI guidelines.

### **5.2 Relationship**

Neither party shall use the other parties name or any service or proprietary name, mark or logo of the other party for promotional purpose without first having obtained the other party's prior written approval.

### **5.3 Right to rejection and right to annulment**

Sub-Divisional Agriculture Office, Deoghar reserves the right to reject any request for empanelment and to annul the empanelment process and reject all such requests at any time prior to empanelment, without thereby incurring any liability to the affected applicant(s) or any obligation to inform the affected applicant(s) of the grounds for such decision.

### **5.4 No obligation**

Sub-Divisional Agriculture Office, Deoghar does not guarantee that any or all Bidders shall be awarded by any project/Assignment as result of this RFP.

### **5.5 Confidentiality**

Information relating to evaluation of application and recommendations concerning awards shall not be disclosed to the Bidders who submitted the applications or to other persons not officially concerned with the process. The undue use by any applicant of confidential information related to the empanelment process may result in the rejection of their application.

### **5.6 Period of Selection**

Sub-Divisional Agriculture Office, Deoghar shall select agency for one year only. Sub-Divisional Agriculture Office, Deoghar shall be free to curtail the agreement at any time during the period of supply of Agro-Chemicals.





### 5.7 Indemnity

The selected Agency will indemnify Sub-Divisional Agriculture Office, Deoghar against all third-party claims of infringement of patent, trademark/copy-right or industrial design and rights arising from the use of software/ hardware/manpower etc. and related services or any part thereof. Sub-Divisional Agriculture Office, Deoghar stand indemnified from any claims that the hired manpower may opt to have by virtue of working on the project for whatever period. Sub-Divisional Agriculture Office, Deoghar also stand indemnified from any compensations arising out of accidental loss of life or injury sustained by the hired manpower while working on the project/assignment.

### 5.8 Only one application

An applicant can submit only one proposal on his own. If an applicant submits more than one proposal, both proposals shall be disqualified.

### 5.9 Amendment

At any time prior to deadline for submission of applications, Sub-Divisional Agriculture Office, Deoghar may for any reason, modify this document. The amendment document shall be notified through website and such amendments shall be binding on all Bidders.

### 5.10 Disclaimer

This RFP is not an offer by the Sub-Divisional Agriculture Office, Deoghar, but an invitation to receive responses from eligible interested Bidders. The Sub-Divisional Agriculture Office, Deoghar will select Bidder who fulfil the eligibility criteria. No contractual obligation whatsoever shall arise from this process.

The evaluation shall be strictly based on the information and supporting documents provided by the Bidders in the application submitted by them. It is the responsibility of the Bidders to provide all supporting documents necessary to fulfil the mandatory eligibility criteria. In case, information required by Sub-Divisional Agriculture Office, Deoghar is not provided by applicant, Sub-Divisional Agriculture Office, Deoghar may choose to proceed with evaluation based on information provided and shall not request the applicant for further information. Hence, responsibility for providing information as required in this form lies solely with applicant

Though adequate care has been taken while issuing this RFP document, the applicant Bidder should satisfy himself that the document is complete in all respects. Intimation of any discrepancy shall be given to this office (as mentioned below) immediately. If no intimation is received by this office within 3 days from the date of commencement of the RFP documents, then this office shall consider that the document received by the Bidder is complete in all respects and that the bidder is satisfied that that the RFP Document is complete in all respect.



#### 5.11 Binding Clause

All decisions taken by the Sub-Divisional Agriculture Office, Deoghar regarding this contract shall be final and binding on all concerned parties.

#### 5.12 Agency's Integrity

The agency is responsible for and obliged to conduct all contracted activities as defined in the scope of work in accordance with the Contract.

#### 5.13 Agency's Obligations

The agency will be obliged to work closely with the Sub-Divisional Agriculture Office, Deoghar, and abide by directives issued by the office.

The Agency will abide by the job safety measures prevalent in India and will free the Sub- Divisional Agriculture Office, Deoghar from all demands or responsibilities arising from accidents or loss of life the cause of which is the Agency's negligence. The Agency will pay all indemnities arising from such incidents and will not hold the Sub-Divisional Agriculture Office, Deoghar responsible or obligated.

The Agency will be responsible for managing the activities of its personnel / sub-contracted personnel and will hold itself responsible for any misdemeanour.

The Agency is expected to maintain high level of professional ethics and will not act in any manner, which is detrimental to Sub-Divisional Agriculture Office, Deoghar's interest.

#### 5.14 Conflict of Interest

Bidder shall furnish an affirmative statement as to the existence of, absence of, or potential for conflict of interest on the part of the Bidder due to prior, current, or proposed contracts, engagements, or affiliations with the Department. Additionally, such disclosure shall address any and all potential elements (time frame for service, delivery, resource, financial or other) that would adversely impact the ability of the Bidder to complete the requirements.

#### 5.15 Non-Disclosure Agreement

The Agency will treat all data and information about the Sub-Divisional Agriculture Office, Deoghar, obtained in the execution of its responsibilities, in strict confidence and will not reveal such information to any other party without the prior written approval of the Sub-Divisional Agriculture Office, Deoghar. Agency shortlisted shall submit a Non-Disclosure Agreement to Sub- Divisional Agriculture Office, Deoghar.



### 5.16 Intellectual Property Rights

Sub-Divisional Agriculture Office, Deoghar shall own and have a right in perpetuity to use all Intellectual Property Rights which have arisen out of or in connection with the implementation of this Contract, including all processes, products, software, specifications, reports, drawings and other documents which have been developed by the agency during the performance of Services and for the purposes of inter-alia use or sub-license of such services.

The agency undertakes to disclose all Intellectual Property Rights arising out of or in connection with the performance of the services to Sub-Divisional Agriculture Office, Deoghar and execute all such agreements/documents and file all relevant applications, effect transfers and obtain all permits and approvals that may be necessary in this regard to effectively transfer and conserve the Intellectual Property Rights of Sub-Divisional Agriculture Office, Deoghar/Directorate of Agriculture.

The agency shall ensure that while it uses any software, hardware, processes or material in the course of performing the services, it does not infringe the Intellectual Property Rights of any person and the Agency shall keep Sub-Divisional Agriculture Office, Deoghar/Directorate of Agriculture indemnified against all costs, expenses and liabilities howsoever, arising out of any illegal or unauthorized use (piracy) or in connection with any claim or proceedings relating to any breach or violation of any permission/license terms or infringement of any Intellectual Property Rights by the Agency during the course of performance of the Services.

### 5.17 Arbitration

If a dispute arises out of or in connection with this contract, or in respect of any defined legal relationship associated therewith or derived there from, the parties agree to submit that dispute to arbitration under GOJ & GOI guidelines.

### 5.18 Applicable Law

The agency shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/manufacturing/processing/agrochemical supply.



**Annexure I: Application Format for Registration****(On letter head of the company/firm/agency)**

Sl.	Particulars	Details	Document enclosed (Yes/No)	Page No.
1	Name of the Firm/Bidder/Agency			
2	State level valid Trade/Marketing license of Agro-chemicals supply in Jharkhand.			
3	Complete mailing address with contact no. & Email ID:			
4	Details of Bank Account			
5	PAN No.:			
6	GST No.:			
7	Affidavit (issued by notary) of non-blacklisting (annexure-vii), authority letter (annexure-iii) and declaration (annexure-v, vi & vii).			
8	Address and contact no of contact person and address and contact no. of office located in Jharkhand.			
9	Enclose Self-attested copy of annual turnover, balance sheet etc. signed from competent authority.			
10	EMD of Rs. 2,50,000/-			
11	Details of GST registration			
12	Income Tax Returns of F.Y. 2022-23, 2023-24, 2024-25			
13	Affidavit			





**Annexure II: Application Format for Registration**

**Name of the Agency/Firm/Bidder**

Sl. No.	Attached Document
1	Dully filled – in application form in prescribed format. (Annexure I)
2	Self-attested copy of desired License from competent Authority.
3	MSE claim certificate (if applicable).
4	Self-attested copy of PAN card and GST.
5	Self-attested Photocopy of GST return for the last two quarter i.e., Q1 and Q2 of 2025-26
6	EMD of Rs. 2,50,000 (Two Lakh Fifty Thousand)
7	Self-attested copy of proof of annual turnover, balance sheet (with UDIN), etc. vetted from competent authority.
8	Self-attested copy of proof of work experience
	(a) Work order from Govt./Non-Govt. Institution
	(b) Work completion certificate and Related payment proof
	(c) The proprietor's character certificate issued by she SP or DC of the concerned district is required.
9	Character Certificate
10	Income Tax Returns of F.Y. 2022-23, 2023-24, 2024-25
11	Undertaking
12	Affidavit

**Note: The above documents will be the basis of technical eligibility.**



**Annexure III: Authority Letter**

(On the letter head of the agency)

M/s \_\_\_\_\_  
\_\_\_\_\_

Name, designations, address, telephone no. with Aadhar (UIDAI) of authorized representative) is working in our organization in payroll and he/she is our authorized representative on behalf of our organization for the State of Jharkhand.

He is authorized to sign, submit, collect & correct all Bid documents/quotation/project documents on behalf of our company.

Seal of the Company:

Signature of Authorized Signatory

Dated : \_\_\_\_\_

Name-

Designation: -

DIN/PAN No.:



**Annexure IV-Financial Bid (BOQ)**

(On the letter head of the agency)

**Financial Proposal**

To,

The Sub-Divisional Agriculture Officer  
Deoghar, Jharkhand.

Sir/Madam,

I/we do hereby declare our supply rates of following items in accordance with the instructions in the RFP bid document.

Sl. No.	Product Name	Rate
<b>I</b>	<b>INM Inputs (Micronutrients/Biofertilizers/Organic Fertilizers)</b>	
1	Dolomite (80 mm shieves size) 10 kg Pack	
2	Dolomite (80 mm shieves size) 25 kg Pack	
3	Dolomite (80 mm shieves size) 50 kg Pack	
4	Borax (Na Borate) Boron 10.5% 1 kg Pack	
5	Borax (Na Borate) Boron 10.5% 2 kg Pack	
6	Borax (Na Borate) Boron 20% 1 kg Pack	
7	Borax (Na Borate) Boron 20% 2 kg Pack	
8	Phosphozypsum for sulphur 25 kg Pack	
9	Phosphozypsum for sulphur 50 kg Pack	
10	Zinc Sulphate (Zinc 21%)-1 kg Pack	
11	Zinc Sulphate (Zinc 21%)-5 kg Pack	
12	Zinc Sulphate (Zinc 21%)-10 kg Pack	
13	Zinc Sulphate (Zinc 33%)-1 kg Pack	
14	Zinc Sulphate (Zinc 33%)-5 kg Pack	
15	Zinc Sulphate (Zinc 33%)-10 kg Pack	
16	Vermicompost 50 Kg Pack	



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17	City Compost 50 kg Pack	
18	Azotobactor-100 gram Pack	
19	Azospirillum-100 gram Pack	
20	Azospirillum-250 gram Pack	
21	Phosphate Solubilizing Bacteria (PSB) - 100 gram Pack	
22	Blue Green Algae -1 Kilogram Pack	
23	Blue Green Algae - 5 Kilogram Pack	
24	Azola - 1 Kilogram Pack	
25	Azola - 5 Kilogram Pack	
26	Rhizobium Culture 100 gram Pack	
27	Nano Urea 500 ml	
28	Nano Urea 1 Litre	
<b>II</b>	<b>IPM Inputs (Fungicide, Bio-Pesticides, Insecticide &amp; Weedicides)</b>	
1	Carbendazim (50%WP) - 100 gram Pack	
2	Carbendazim (50%WP) - 250 gram Pack	
3	Carbendazim (50%WP) - 500 gram Pack	
4	Mancozed 75% WP-250 gram Pack	
5	Mancozed 75% WP-500 gram Pack	
6	Mancozed 75% WP-1 Kilogram Pack	
7	Metalaxy 35% WS-10 gram Pack	
8	Metalaxy 35% WS-25 gram Pack	
9	Metalaxy 35% WS-50 gram Pack	
10	Metalaxy 35% WS-100 gram Pack	
11	Hexaconazole 5% EC -100 ml Pack	
12	Hexaconazole 5% EC -250 ml Pack	
13	Hexaconazole 5% EC -500 ml Pack	
14	Propiconazole 25% EC -100 ml Pack	
15	Propiconazole 25% EC -250 ml Pack	
16	Propiconazole 25% EC -500 ml Pack	



17	Propiconazole 25% EC -1000 ml Pack	
18	Tricyclozole 75% WP-20 gram Pack	
19	Tricyclozole 75% WP-100 gram Pack	
20	Tricyclozole 75% WP-250 gram Pack	
21	Tricyclozole 75% WP-500 gram Pack	
22	Metalaxyle (8%) + Mancozed (64%)-100 gram Pack	
23	Metalaxyle (8%) + Mancozed (64%)-250 gram Pack	
24	Metalaxyle (8%) + Mancozed (64%)-500 gram Pack	
25	Carbendazim (12%) + Mancozeb (63%) - 100 gram Pack	
26	Carbendazim (12%) + Mancozeb (63%) - 250 gram Pack	
27	Carbendazim (12%) + Mancozeb (63%) - 500 gram Pack	
28	Chlorothalonil 75% WP (Pack Size As Available)	
29	Trichoderma Viride - 100 gram Pack	
30	Trichoderma Viride - 250 gram Pack	
31	Trichoderma Viride - 500 gram Pack	
32	Trichoderma Viride - 1 Kilogram Pack	
33	Beauveria Vassiana 1.15% WP - 100 gram Pack	
34	Beauveria Vassiana 1.15% WP - 250 gram Pack	
35	Beauveria Vassiana 1.15% WP - 500 gram Pack	
36	Beauveria Vassiana 1.15% WP - 1 Kilogram Pack	
37	Neem Based Insecticide (Azadirachtin 1500 ppm) - 250 ml Pack	
38	Neem Based Insecticide (Azadirachtin 1500 ppm) - 500 ml Pack	
39	Neem Based Insecticide (Azadirachtin 1500 ppm) - 1000 ml Pack	
40	Pheromone Traps with 4 Pcs. Lures (Rice Stem Borer) Set of 5 Pcs	
41	Pheromone Traps with 4 Pcs. Lures (Pulses Pod Borer – Heliothis) Set of 5 Pcs	
42	Yellow Sticks Trap - 210*148 mm or 8.27*5.83 inch (Set of 10 Pcs)	
43	Trichocard – Set of 8 Pcs	
44	NPV of Helicoverpa armigera 2.0% AS - 100 ml Pack	
45	NPV of Helicoverpa armigera 2.0% AS - 250 ml Pack	
46	NPV of Helicoverpa armigera 2.0% AS - 500 ml Pack	
47	Trichoderma Harzianum - 100 gram Pack	

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48	Trichoderma Harzianum - 250 gram Pack	
49	Trichoderma Harzianum - 500 gram Pack	
50	Trichoderma Harzianum - 1000 gram Pack	
51	Pseudomonas Fluorescens - 100 gram Pack	
52	Pseudomonas Fluorescens - 250 gram Pack	
53	Pseudomonas Fluorescens - 500 gram Pack	
54	Pseudomonas Fluorescens - 1000 gram Pack	
55	Quinalphos 25% EC - 100 ml Pack	
56	Quinalphos 25% EC - 250 ml Pack	
57	Quinalphos 25% EC - 500 ml Pack	
58	Quinalphos 25% EC - 1000 ml Pack	
59	Imidacloprid 17.8% SL - 10 ml Pack	
60	Imidacloprid 17.8% SL - 50 ml Pack	
61	Imidacloprid 17.8% SL - 100 ml Pack	
62	Imidacloprid 17.8% SL - 250 ml Pack	
63	Chlorantraniliprole 18.5% SC - 100 ml Pack	
64	Chlorantraniliprole 18.5% SC - 250 ml Pack	
65	Chlorantraniliprole 18.5% SC - 500 ml Pack	
66	Chlorantraniliprole 18.5% SC - 1 Ltr. Pack	
67	Chloropyriphos 20% EC-100 ml Pack	
68	Chloropyriphos 20% EC-250 ml Pack	
69	Chloropyriphos 20% EC-500 ml Pack	
70	Spinosad 45% SC (Pack Size As Available)	
71	Pendimethalin 30% EC-250 ml Pack	
72	Pendimethalin 30% EC-500 ml Pack	
73	Pendimethalin 30% EC-1 Ltr. Pack	
74	Pretilachlor 50% EC-250 ml Pack	
75	Pretilachlor 50% EC-500 ml Pack	
76	Pretilachlor 50% EC-1 Ltr. Pack	
77	Atrazine 50% WP-250 gram Pack	
78	Atrazine 50% WP-500 gram Pack	

79	Atrazine 50% WP-1 Kilogram Pack	
80	Imazethapyr 10% SL-250 ml Pack	
81	Imazethapyr 10% SL-500 ml Pack	
82	Imazethapyr 10% SL-1000 ml Pack	
83	Bispyribac Sodium 10 SC-100 ml Pack	
84	Bispyribac Sodium 10 SC-200 ml Pack	
85	Bispyribac Sodium 10 SC-250 ml Pack	
86	Bispyribac Sodium 10 SC-500 ml Pack	
87	Trifloxystrobin 25%wg + Tebuconazole 50%wg - 10 gm Pack	
88	Trifloxystrobin 25%wg + Tebuconazole 50%wg - 25 gm Pack	
89	Trifloxystrobin 25%wg + Tebuconazole 50%wg - 50 gm Pack	
90	Trifloxystrobin 25%wg + Tebuconazole 50%wg - 100 gm Pack	

Note: In case of any discrepancies in the rate quote in words and figures, rate quoted in figures will be considered as final.





**Annexure V: Responsibility of Supplier whom work is awarded**

1. To make available the product in the district/blocks as directed.
2. Should have proper dealer network up to block level to provide the Agro-chemicals
3. If samples fail the payment of the whole batch will not be given and will be levied penalty.
4. Forged billing will lead to blacklisting of the companies.
5. Will have to abide by the provisions of Fertilizer Control Order 1985, Insecticides Act, 1968, Insecticides Rules, 1971 ECA, 1955 and other related acts of GOI & GOJ.



**Annexure VI: DECLARATION**

**No other Firm/Sister concern/Associate belonging to the same group is not participating/Subsubmitting this RFP.**

**(Submit on Rs. 100.00 Non-Judicial Stamp Paper Notarized Copy of Affidavit)**

We have gone through the complete Bid/RFP documents and understood the instruction to the bidder, and we accept the Terms & Conditions mentioned in this Bid/RFP documents.

(RFP Notice- Agri/Deoghar...../2025-26)

1. We M/s. .... hereby bid the Prospective RFP having any common partners/Directors/Managing Partners etc. or having any other common criteria shall be considered as Sister/Group/Associates Company/Related Company. In such cased, only one of them will be eligible for participating in the RFP.

1.1 We Declare that no other Firm/Sister concern/Associate belonging to the same group is not participating/Subsubmitting this RFP.

1.2 We declare that the entire submitted document is original & true to my knowledge.

Date : \_\_\_\_\_

Authorized Person's Signature

(Name: \_\_\_\_\_)

Witness (Name & Signature) \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of the Firm \_\_\_\_\_

(Seal & Signature) \_\_\_\_\_



## Annexure VII: DECLARATION

**(Submit on Rs. 100.00 Non-Judicial Stamp Paper Notarized Copy of Affidavit)**

We have gone through the complete RFP documents (RFP Notice- Agri/Deoghar...../2025-26) and understood the instructions to the bidder, and we accept the Terms & Conditions mentioned in this RFP documents.

We M/s. .... hereby provide our lowest rates for the RFP for the supply through the Sub-Divisional Agriculture Office, Deoghar conforming to the specifications mentioned in the Annexure of these RFP documents.

1.1 We Declare that: -

We undertake to supply such quantities of items, as we may be called upon to supply under the conditions hereto, during the allotted period from the date of execution of the agreement on the rates specified in the agreement, at the places to be specified by the Sub-Divisional Agriculture Officer, Deoghar within the specified delivery period.

We do undertake that on receipt of supply order we shall be able to supply the required quantity of Agro-chemicals and other materials within stipulated time. In default of supply beyond the stated period Sub-Divisional Agriculture Officer, Deoghar may take penal action which may amount to return of the stock, whole or part of it, which will be taken back on our own cost.

We do undertake to compensate suitably in case of supply of poor quality of any materials, after due verification by a joint team of our Office and the agriculture officers/employees of different blocks or team from district administration.

We do undertake to compensate suitably in case of sub-standard/poor performance of the crop at field level due to supply of poor quality of agro-chemicals, after due verification by a joint team of our Office and the agriculture officers/employees of different blocks or team from district administration.

We hereby agree to abide by and fulfil all the terms of this offer and all the conditions of contract or in default then to forfeit and pay to the Sub-Divisional Agriculture Officer, Deoghar, his successors the penalties or sum of money mentioned in the said conditions.

1.2 We declare that our agency/company/firm and any of our director/office bearer/authorized agent are neither convicted by any court of law nor any charge has been framed by any Government agency regarding misappropriation/defalcation of Government fund and neither have been blacklisted by any Government/Sevi Government/Institute/Authority.

1.3 The price charges for the offered item supplied under the contract by the bidder shall, in no case exceed the lowest price on which the bidder sells to other parties, private or Government bodies.

1.4 We declare that the entire submitted document is original & true to my knowledge.

Date : \_\_\_\_\_

Authorized Person's Signature

(Name: \_\_\_\_\_)

Witness (Name & Signature) \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Name of the Firm \_\_\_\_\_

(Seal & Signature) \_\_\_\_\_

  
अनुमण्डल कृषि पदाधिकारी  
देवघर।